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WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD.
(A Government of West Bengal Undertaking)
11A, Mirza Ghalib Street, Kolkata-700 087

Memo.no. ECSC/GA/88/2016/125

Date: 25/11/2020

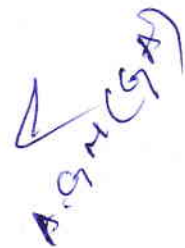
TENDER NOTICE


Tenders are invited from the bonafide and GST registered experienced suppliers/agencies for supply and installation IP/SIP PBX machine in **WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD** as per specification given in the tender document. Last date of submission of tender quoting the rates in sealed cover is/...../2020 for details please visit our website – <https://www.wbecscegovernance.com/tenders>

EMD of Rs.10,000/- (Rupees Ten thousand only).


07/12/20
General Manager (GA)





Jo AM - 



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(A Government of West Bengal Undertaking)

11A, Mirza Ghalib Street, Kolkata-700087.

Memo No. ECSC/GA/88/2016/125

Date : 25/11/2020

TENDER Document

Tender in sealed cover are invited from the reputed and GST registered firms/organizations for installation of IP/SIP PBX machine as per specification given below.

Sr no.	Item Description
A	Main Equipment
	All-in-one communication solution including Telephony Call Manager with Media Gateway to serve Analog, Digital & IP Extension (Hybrid PBX).
1	Equipped for following :-
2	19" Rack Mountable
3	04 Analog Trunk Lines
4	02 SIP Extension License
5	64 Analog Extension
6	Auto attendant and voice mail facility for all users
7	Expandable up to 190 analog Extension.
8	With Standard feature, required license & accessories - Provision to integrate additional gateway with seamless integration
B	UPS (600 VA)
C	50 Pair MDF Box with Krone Module
D	6U network rack wall mounted for system
E	Analog Phone
1	Beetel or equivalent make Analog Handset (Non CLI)
F	Analog extension wiring accessories
1	02 Pair telephone Cable (ISI make)
2	20 Pair telephone Cable (ISI make)
3	I/O Box
4	PVC Conduit with accessories

Signature

J&AM:

Signature

A.G.M (GA)

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Terms & Conditions:-

A)	1.	Eligibility	:	<ol style="list-style-type: none"> Valid Trade license 2020-21, GST registration certificate with last month return, ITR of AY 2017-18, 2018-19, 2019-20, Valid P.Tax with renewal challan, Aadhar card of the proprietor if the supplier is a Proprietorship concern, Partnership Deed if the supplier is a partnership Firm and memorandum and articles of association if the supplier is a company are to be annexed with the Tender Form, Credentials of similar type of work in Govt./ Semi Govt. offices.
	2.	Inspection	:	Necessary inspection may be made by the interested bidders in any working days in presence of AGM(GA) and Jr. AM (GA) [Mobile no. 8420859710] in between 10:00am to 4:00pm.
	3.	EMD	:	Prospective bidders shall have to deposit Earnest Money of Rs. 10,000,-(Rupees ten thousand only) in favour of "W.B.E.C.S.C. Limited through NEFT/RTGS at account as follows:- PNB, New Market Branch, IFSC PUNB0009300, Beneficiary- W.B.E.C.S.C. Limited, Account No. 0093000109114712 (Deposit slip obtained by the Bank where Earnest Money is deposited shall have to be uploaded) latest by <u>17.12.2020</u> upto <u>3</u> P.M.. The Earnest Money so deposited will not carry any interest. The EMD of the successful bidder will be converted into Security Deposit which will be refunded to the Contractor after successful completion of the Contract or any period, if extended. The EMD of the unsuccessful bidders will be refunded on claiming the same supported by original money receipt issued by the Corporation.
	4.	Supply and installation schedule	:	Supply of IP/SIP PBX machine and accessories will be made within 07 days from date of work order. Installation and all other works should be started immediately after supply of IP/SIP PBX machine and continued till the total installation work is completed satisfactorily.
	5.	Payment	:	It will be made by Account pay cheque against submission of bills in triplicate along with challan copy in original acknowledging receipt by the store-in-charge, Central store of the Corporation of the equipments in good condition and also as per size/sample. In respect of payment of bills of AMC, the claim should be submitted in two phases i.e. first payment will be made after completion of first year from the expiry date of the Warranty period of the machine and final payment will be made after satisfactory completion of second year for AMC.
	6.	Submission	:	Tender in closed cover/sealed envelope is to be deposited at tender box kept at 1 st floor, Block-"B" of the complex of the Corporation at 11A, Mirza Ghalib Street, Kolkata-700 087.
	7.	Scope of work	:	Selected agency should supply EPBX machine and install the same. The EPBX machine will be connected to all handsets in different office rooms, as per requirement. The agency should check all the lines and repair/replace line where required. The agency should supply handset, if existing hand set has been damaged or not working. The agency should undertake extension of intercom facility as decided by the authority. The agency should maintain the system during warranty period and provide extended warranty for next 02(two) years with spare parts after product warranty is expired. The rate should be quoted considering aforesaid jobs. Selected agency should attend call within 24hrs during Contract period.

TENDER SCHEDULE

- ❖ Starting date of receiving bids : 09.12.2020 from 10AM
- ❖ Closing date of submission of bids : 18.12.2020 up to 3PM
- ❖ Opening of bids : 18.12.2020 at 3.30PM

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Jr AM

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AGM(GA)

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B. RATE QUOTATION PROFORMA:

Sl no.	Item description	Qty.	Unit rate (INR.)	Rate including GST
1.	IP/SIP PBX system	01 set		
2.	50 pair MDF box with krone module	01 set		
3.	UPS 600 VA	01 no.		
4.	6U network rack wall mount	01 no.		
5.	Analog handset	01 no.		
6.	Analog extension wiring accessories	01 mtr.		
7.	AMC Rate for 02(two) years after expiry of machine warranty	01 job		
(Rate must be quoted including GST)				

The conditions of contract, which will govern any contract made, are in accordance with and subject to:

- West Bengal Financial Rules as amended up to date.
- West Bengal Delegation of Financial Power Rules, 1977 as amended up to date.
- Govt. of West Bengal, Finance Department's Notification No. 10500-F dated 19th Nov2004.

C. OPENING OF TENDER:

The offer is comprised of two bids, one is technical bid and other is financial bid.

(a) The **technical bid** should contain the following:

- The Notice Inviting the Tender.
- The documents as mentioned vide para A of terms & conditions & appendix-I.
- Any other relevant document which the firm wishes to submit.

(b) The **Financial bid** should contain the following as mentioned para no.B under rate quotation proforma in agency letter head pad of terms & conditions:

Technical bid and financial bid should be submitted separately in sealed envelopes. Financial bid will not be opened in case of failure in technical bid.

Either the tenderer OR the person duly authorized by the tenderer alone will be allowed to be present at the time of opening of the tenders / negotiation. The Managing Director reserves the right to reject any tender without assigning any reason thereof and the same should not be questioned at any period, whatsoever.

D. VALIDITY OF OFFER:

The offers made by the tenderers shall be valid for acceptance as per work order with same specifications. The tenderer should not quote any other date for the validity of the offer.

The Managing Director , WBECSC Ltd. is not responsible for any upward revision of any taxes viz, GST etc., or raw material and the extra amount, if any incurred towards the above items; will be borne only by the successful tenderer.

E. GENERAL:

It is not binding on the part of the Managing Director, WBECSC Limited, to accept the lowest tender or any tender and he reserves the right to reject or accept all or any tender fully or partly without assigning any reason thereof. The Managing Director also reserves the right to accept one or more tenders.

The Managing Director reserves the right to relax or waive or amend any of the tender conditions and to reject the tender if any of the conditions enumerated in the tender conditions are violated.

F. Penalty:

Supply and installation should be made as per clause A(4) of terms and conditions of the tender. The selected agency will provide necessary service as per clause A(7) of the terms and conditions.

In case of faulty installation or delay in providing service during warranty period, the authority will have right to cancel the work order and blacklist the agency as per policy of the Govt. of West Bengal including forfeiture of security deposit.

J&AM

A-GM(GA)

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Appendix-I

Questionnaire about Tenderer

- 1. (A) Name of the Firm _____
- (B) GST Code _____
- (C) HSN Code. _____

- 2. (i) Full address _____ Phone No. _____
- (ii) Local Address _____ Phone No. _____

- 3. Name of the authorized person _____ Contact No. _____

- 4. Whether firm is registered in firm Registration (in case of Partnership firm) YES NO

- 5. Registered in Company's Act (in case of Company) YES NO

- 6. Whether they have registered their design & trade mark or brand if no then, YES NO

- 7. Whether they have applied for the same.

- 8. Whether authorization letter duly authorizing the person to attend the Tender / Negotiation enclosed.

- 9. The date of commencement of the firm DD / MM / YYYY _____

- 10. Whether they have deposited required earnest money.
If so MR No. & Date be mentioned.

Seal & Signature of the Tenderer with capacity

Handwritten signature

JoAM

Handwritten signature and initials A.G.M (GA)

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Appendix -II

PROFORMA FOR FINANCIAL BID

(Please don't mention any RATE here. RATE needs to be filled and uploaded in the specified folder only.)

Tender Notice no. ECSC/GA/88/2016/125 Date : 25/11/2020

Name of Firm:-

1. I/We submit herewith the price offer in term of the above tender.
2. I/We have understood all the instructions to the bidders in the tender documents and have thoroughly examined the specification quoted in the schedules and am/are fully aware of the nature of the product required and my/our offer is to supply the product strictly in accordance with the requirements.

OFFER

Sl no.	Item description	Qty.	Unit rate (INR.)	Rate including GST
1.	IP/SIP PBX system			
2.	50 pair MDF box with krone module			
3.	UPS 600 VA			
4.	6U network rack wall mount			
5.	Analog handset			
6.	Analog extension wiring accessories			
7.	AMC Rate for 02(two) years after expiry of machine warranty			
(Rate must be quoted including GST)				

Signature of Bidder : _____

Name in Block letters: _____

Seal: _____



Jx AM