

TELEX : 0215863
GRAM : 'ESSENTIALS'
FAX : 2252-3849



PHONE :
(PBX) { 2252-6499
2252-4879
2252-0519
2252-1659
2252-6450

**WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD.
(A GOVERNMENT OF WEST BENGAL UNDERTAKING)**

11-A, Mirza Ghalib Street, Kolkata – 700 087

Tender Ref. No.: ECSC/JBPro/2026-27/225/26

Date: 12-08-2026

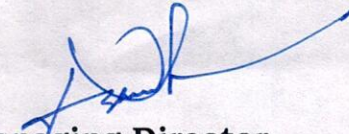
**NOTICE INVITING E – TENDER FOR FOR APPOINTMENT OF TRANSPORT
CONTRACTOR FOR TRANSPORTATION OF STOCK OF JUTE BALES(INCLUDING
LOADING AT JUTE MILL POINT AND UNLOADING AT GODOWN POINT) FOR 02
(TWO) YEARS FROM THE DATE OF AWARD OF CONTRACT (AOC).**

E - tenders are invited by WBECSCL LTD, a Government of West Bengal Undertaking, the nodal agency for Transportation of Jute Bags from the concerned Jute Mills via the Office of the Jute Commissioner, on behalf of Food & Supplies Department, Govt. of West Bengal, and supplying the same to the designated godown points across West Bengal, through the Jute Bags Procurement Division of the Corporation.

Prospective bidders may download the E- Tender documents along with detailed terms and conditions from the website www.wbtenders.gov.in.

Online Bid submission (both technical & financial) closing date & time 07/09/2026 at 01:00 P.M.

The tender information is also available in our website: WWW.WBECSCEGOVERNANCE.COM


**Managing Director
WBECSCL LTD**



WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LIMITED

E-TENDER DOCUMENT

ECSC/JBPro/2026-27/225/25 dated: 12/08/2026

For appointment of Transport Contractor for transportation of stock of Jute Bales(including Loading at Jute Mill point and Unloading at godown point) for 02 (two)years from the date of Award of Contract (AOC).

Tender Document will be available on & from 14/08/2026 at 01:00 P.M. in www.wbtenders.gov.in

: Closing date and time :

Submission of the Technical and Financial bid: on or before 07/09/2026 upto 01:00 P.M (Online)
EARNEST MONEY can be deposited through online E-Tender portal.

Bank Details for Security Deposit

PUNJAB NATIONAL BANK, NEW MARKET BRANCH, IFSC-PUNB0009300,
Beneficiary-WBECSC Ltd, A/C No-0093000109114712

Opening date and time:

Technical Bid: on 09/09/2026 at 01:00 P.M. (ONLINE)

Financial Bid: on 18/09/2026 at 12:00 noon (ONLINE)

Details of date and time schedule is provided with this tender document in Appendix-9

The Financial Offer of the prospective Bidders will be considered only if the Technical Aspects of such Bidders are found qualified by the authority of the Corporation. The decision of the Corporation will be final and binding upon in this regard.

Tender, comprising both technical and financial bids, are to be submitted concurrently, digitally signed and uploaded in the website: www.wbtenders.gov.in

Head Office: Khadya Bhawan, Block-B, 11A, Mirza Galib Street, Kolkata - 700 087.

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(1)Introduction

The West Bengal Essential Commodities Supply Corporation Limited (WBECSC Ltd.) is a Government of West Bengal undertaking within the meaning of Companies Act 1956 which was incorporated by Government of West Bengal and is an autonomous body directly under the administrative control of Food & Supplies Department, dealing with diverse essential commodities including its procurement, storage and distribution.

WBECSC Ltd. has been entrusted by Food & Supplies department, Govt. of West Bengal Vide memo No.3178-FS/Sectt./4p-20/2017 dated-18.10.2017&subsequent Order No: 5311-FS/Sectt./Food/4P-12/Pt./2024 Dated 12.11.2025 to act as the State Procuring Agency for procurement of Jute bales through Office of Jute Commissioner and subsequent transportation of such procured Jute Bags upto the designated godowns of different districts across the state of West Bengal for use in packing of Custom Milled Rice(CMR) for the respective KMSs.

To accomplish such entrusted job of Jute Bag procurement operation, WBECSC Ltd need to place indent through Jute Smart 2.0 portal of JCO for procurement of Jute Bags through the office of JCO based on the district wise requirement/allotment breakup of Jute Bags shared from the Food & Supplies department. Subsequently, on receiving of requisite fund from WBECSC through ESCROW account, JCO issues PCSO mentioning Jute Mill wise allotment of Jute Bags meant for the delivery to the corresponding designated district jute godowns. On issuance of such PCSO, transportation work order is issued to the empanelled Transport Contractor of WBECSC for transportation of the allotted Jute bags bales including loading of Jute bags from concerned jute mill points and delivery of the same (including unloading and staking) at designated district Jute godowns/delivery points within stipulated time. Since inception, WBECSC Ltd is doing transportation of Jute Bags upto the designated godown points across the West Bengal successfully through expert and professional transport agency till date.

However, the tenure of engagement of the existing Transport Contractor for such Jute Bag procurement operation is going to expire very shortly. As such the Authority in WBECSC with concurrence of the Food & Supplies Department, desires to select new Transport contractor for the said purpose afresh for another **02 (two) years tenure**. For this purpose, this E-Tender is invited for selection of eligible Transport Contractor for Jute Bag transportation operation under WBECSC.

(2) Instruction to Bidders and Eligibility Criteria

2.1 The Tender document is available and downloadable on the following website www.wbtenders.gov.in

2.2 Completeness of bids :

Bidders are advised to study all instructions, forms, terms, requirements, and other information in the E-Tender document carefully. Submission of bid shall be deemed to have done after careful study and examination of the E-Tender document with full understanding of its implications. The response to this E-Tender should be full and complete in all respects. Failure to furnish the required information mentioned in the E-Tender documents or submission of a proposal not substantially responsive to the E-Tender documents in every respect will be at the bidder's risk and may result in rejection of its proposal. The E-Tender document is not transferable to any other bidder.

2.3 Pre Bid Meeting and clarification :

Prospective bidders in the tender may attend a Pre-Bid Meeting which will be held on **21/08/2026 at 03:00 p.m.** at Head Office of WBECSC Ltd. at 11-A, Mirza Ghalib Street, Kolkata 700 087 for any type of clarification regarding this E-Tender.

2.4) Deposition of Earnest Money & Security Deposit :

- a) Prospective bidders shall have to deposit an **Earnest Money of Rs. 10, 00,000/- (Rupees Ten lakh only)** through online E-Tender Portal. **The EMD will not carry any interest.**
- b) EARNEST MONEY can be deposited through online E-Tender portal as per G.O. 3975-F(Y) Dated 28.07.2016 by Finance Department, Govt. of West Bengal.
- c) The deposited Earnest Money will not carry any interest. The Earnest money will be retained till issuance of work order to the selected Bidder(s). Thereafter, Earnest Money of Unsuccessful Bidders shall be refunded. Earnest Money of selected Transport Contractor(s) shall be refunded after receiving Security Deposit to be supported by the original Money Receipt.
- d) EMD may be forfeited:
 - i) If the selected bidder fails to deposit Security Deposit within stipulated period.
 - ii) If a bidder withdraws its bid during the period of bid validity.
 - iii) If the selected bidder fails to accept the Letter of Intent.
 - iv) If a bidder breaches the Terms and Condition of this tender.

e) **Refund of EMD:**

The EMD of all bidders save and except L1 shall be refunded automatically by the portal.

- f) The selected Transport Contractor(s) should furnish a **Security Deposit amounting to Rs.75 Lakh (Rupees Seventy Five Lakh only)** within a week from the date of acceptance of his tender, through RTGS/NEFT as per bank details mentioned in **Page-1 (Bank Details for Security Deposit- PUNJAB NATIONAL BANK, NEW MARKET BRANCH, IFSC-PUNB0009300, Beneficiary-WBECSC Ltd, A/C No-0093000109114712)**. The value of Security deposit will be mentioned in the Engagement letter and any prayer for conversion of previously deposited security deposit shall not be entertained. **The Security Deposit will not carry any interest.**

- g) The Security Deposit will be released after successful completion of Tender period or as per decision taken by the Tender Inviting Authority (TIA).

- h) *Additional Performance Security @ 10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimated put to tender. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Schedule Bank before issuance of the Work Order. If bidder fails to submit the additional performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting, etc. of the contract may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required as per the G.O.4608-F(Y) Dated 18.07.2018 by Finance Department, Govt. of West Bengal.*

i) **Bid Validity**

The bid must be valid for 180 days from the last date of submission of the bid. However, the WBECSC may extend this period subject to bidder's acceptance. The bidder should not quote any other date for the validity of the offer. Tenders quoting any other validity date are liable to be summarily rejected.

j) **Interpretation of the clauses in the tender documents:**

In case of any ambiguity in the interpretation of any of the clauses in tender documents, WBECSC's interpretations of the clauses shall be final and binding on the bidder. The decision taken by the WBECSC in the process of tender evaluation will be full and final.

k) **Submission of Tender:**

- i) All appendices, attached with this Tender Document should be duly filled in and uploaded with digital signature in all pages. This is mandatory for considering any offer as valid.
- ii) Bidder must complete the questionnaires on standard proforma enclosed (**Appendix-1 to4**) with this Tender Document. Bidders who are willing to take part in the process of **e-tendering** will have to be enrolled & registered with the Government e-Procurement system through logging into the website **www.wbtenders.gov.in** and to click on the link for e-tendering site as given on the web portal.

- iii) Each participant, for submission of tender, is required to obtain a Class-III Digital Signature Certificate (DSC) from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available at the Website Guidelines to the Bidder. DSC is given as a USB e-Token
- iv) Bidders can download Notice Inviting e-Tender (NIT) & Tender Documents by logging into the website mentioned above using the Digital Signature Certificate. **This is the only mode of collection of Tender Documents.**
- v) Tenders are to be submitted online in the website in the specified folders – one for Technical Details & the other for Financial Bid, within the prescribed date & time (as specified at **Appendix-9**)using the Digital Signature Certificate (DSC).
- vi) All appendices attached with this Tender Document ***except Appendix-5 &9*** should be duly filled in with signature in all pages and are mandatory for considering any offer as valid.
- vii) The tenders of those who do not qualify the eligibility criteria shall be rejected at any time during detailed scrutiny and evaluation stage, to be done later on.
- viii) The financial rate of the bidder is to be submitted online only in the prescribed format (Appendix-5) of Commercial bid. Mention of rate anywhere else in the tender document shall make it liable to be rejected.
- ix) Tender form downloaded in the name of the prospective bidder /firm alone should be used, otherwise it will be rejected.
- x) The Financial bids of only Technically Qualified Bidders shall be opened.
- xi) The rate should be inclusive of all cost & taxes as per existing rule.***

Eligibility criteria and documents to be submitted in support

Eligibility Criteria	Documents to be provided
The bidder must be a (i) Company within the meaning of Companies Act, 2013; or (ii) Limited Liability Partnership ("LLP") registered under the Limited Liability Partnership Act, 2008; or (iii) Partnership registered under the Partnership Act, 1932; or (iv) a Proprietorship firm	For Company: Certificate of Incorporation, Memorandum of Association and Articles of Association PAN Card For LLP: Registration Certificate, LLP Agreement and PAN Card For Partnership Firm: Registration Certificate and Partnership Deed. PAN Card For Proprietorship Firm: Valid Trade License The Photo-identity proof and Address proof of the Proprietor. PAN Card
The bidders must have minimum 3 years experience in transportation job in Government project.	Minimum three years (03) experience certificate in prescribed format duly issued by competent authority of the PSU/Central/State Government concerned regarding transportation
The Bidder must have average annual turnover in transportation job not less than 3 (three) crore/year for last three financial years (2022-23, 2023-24 & 2024-25)	i) Financial Statement of last 03 Financial Year (2022-23, 2023-24 & 2024-25) duly audited by the competent Chartered Accountant with UDIN. ii) A Turnover Certificate in this regard from Chartered Accountant to be submitted having proper UDIN.
The Bidder must have valid GST Registration number.	i) Copy of valid GST certificate along with copy of latest GSTR-3B latest return.
The Bidder Must have valid Professional Tax certificate & updated challan (as applicable in concerned State)	Photocopy of Certificate of Professional Tax with latest challan. (as applicable in concerned State)
The selected bidder should be capable of placing at least 50 trucks (at least of 50 bales carrying capacity for each truck) to transport around 2500-3000 bales of jute bags at a time on a given day.	(i) Documentary evidences of ownership of at least 02 trucks and contract agreement with other truck owner(s). List of 50 trucks with Registration number, agreement number and owners name is to be uploaded by Bidders. (ii) Transporter should submit 07 (including 02 trucks of their own) number of truck documents with due validity showing their roadworthiness (like Insurance certificate, Tax Clearance, Pollution certificate, Fitness certificate, road permit etc).
The Bidder must have valid trade license for transportation issued by the competent authority.	Valid trade license issued by competent authority with nature of trade of transportation.
Income Tax return for three Financial Year (2022-23, 2023-24 & 2024-25).	Relevant document related to Income Tax return of FY (2022-23, 2023-24 & 2024-25)
The bidders are to submit documentary evidences for deposit of EMD.	ID Transaction/UTR Number of NEFT/RTGS receipt.
The firms/ companies/ proprietorship who have been blacklisted/ a process of blacklisting is going on/ arbitration process is going on in any Govt. Departments/Agencies/PSUs/Autonomous Bodies, is/ are debarred from participating in the tender process even if they happen to deposit Earnest Money	Self declaration regarding not being blacklisted or no process of black listing is going on or no pending legal cases /no arbitration proceedings/ disputes against the firm/organization/company by any Transport Authorities or any Govt. Departments/ Agencies/PSUs/Autonomous Bodies, in the official letter head pad of the firm/company/organization, duly signed & stamped by the person eligible to do so. Self declaration in the form of affidavit (1st class Judicial Magistrate) in the prescribed format (Appendix-07) If any, arbitration or any legal cases is running or pending with WBECSC Ltd. against bidding firm/organization/company is/are not eligible for participation in Tender process.

List of Documents to be uploaded along with tender

- 1) Declaration of the bidder in the prescribe proforma (**Appendix-08**) regarding name, address, contact details and email id of **Owner/Partner(s)/Director(s)** of the organization/firm/company and that of the authorized representative as well as **office bearers** of the organization/firm/company duly signed and stamped by the bidder in their letterhead.
- 2) Documentary evidence of ownership of truck of at least 02 trucks of their own by the firm/ company/organization & their carrying capacity (in M.T.) as well, in official letter head pad duly signed & stamped by the person eligible to do so.
- 3) Transporter should submit 07 (including 02 trucks their own) number of truck documents which prove that the vehicles are roadworthy (Insurance certificate, Tax Certificate, Pollution certificate, Fitness certificate, etc).
- 4) Documentary evidence regarding minimum three years (03) experience certificate in prescribed format (**Appendix-6**) duly issued by competent authority of PSU/Central/State Government concerned regarding transportation.
- 5) Self declaration in the form of affidavit (1st class Judicial Magistrate) in the prescribed format (**Appendix-7**) with regard to non pendency of legal cases or no arbitration proceedings or disputes against the firm/organization/company duly signed & stamped by the person eligible to do so.
- 6) Self declaration regarding not being blacklisted or no process of black listing is going on or no pending legal cases /no arbitration proceedings/ disputes against the firm/organization/company by any Transport Authorities or any Govt. Departments/ Agencies/PSUs/Autonomous Bodies, in the official letter head pad of the firm/company/organization, duly signed & stamped by the person eligible to do so.
- 7) Photocopy of Trade License issued in the name of Proprietorship concern, partnership firm and/or company as the case may be by competent authority with nature of trade as transportation.
- 8) Photocopy of Certificate of Professional Tax with latest challan.
- 9) Self declaration cum undertaking regarding taking utmost care while transporting the Jute Bales from originating to destination points, & to bear the consequential losses arising out of any damage during transportation, in the official letter head pad, duly signed & Stamped, by the person eligible to do so.

(3) Project overview and Scope of Work

- 1) As per the Supply Plan issued by the Govt. of India, WBECSC Ltd places indent through Jute Smart 2.0 portal of JCO, Govt. of India for procurement of Jute Bags through the office of JCO based on the district as well as godown wise requirement/allotment breakup of Jute Bags as incorporated from the end of Food & Supplies Department in their designated Departmental portal i.e. (<https://epaddy.wb.gov.in>). Subsequently, on receiving of requisite fund from WBECSC in ESCROW account, JCO issues PCSO mentioning Jute Mill wise allotment of Jute Bags meant for the delivery to the corresponding designated district jute godowns. On issuance of such PCSO, a system generated transportation work order is issued from Jute Management Portal to the empanelled Transport Contractor of WBECSC for transportation of Jute bags from concerned jute mill points (including loading at Jute Mill point) and delivery of the same at designated district Jute godowns/delivery point (including unloading and staking) within stipulated time.
- 2) Selected Transport Contractor will have separate login Credential in Jute Smart 2.0 Portal (<https://smart.jutecomm.gov.in>) for observing certain formalities prior to dispatch of each assignment of jute bag delivery.
- 3) The Transport Contractor or his authorized representative shall issue requisite road challan/consignment note in triplicate at the time of loading of Jute bags in truck at Jute Mill premises and for transportation of the loaded Jute Bales. The Transport Contractor or his authorized representative shall satisfy himself as to the number, quality and quantity of the jute bales and weight of Jute Bags loaded on the truck at the time of preparation of the road challan before commencement of the journey.
- 4) The Transport Contractor shall have to place required no. of trucks with valid documents as per Motor Vehicles Acts and other relevant acts or rules in vogue, having carrying capacity of at least 50 bales of Jute Bags per truck at the loading points of concerned Jute Mills on receiving the work order for transportation from the Authority of WBECSC against the respective allocation month.
- 5) The Transport Contractor Shall have to issue road challans mentioning all relevant details of quantity of Jute bags loaded in the trucks, truck number, name and mobile number of the driver, route to be followed, date of loading, loading & unloading points so as to make the driver enable handing over the said road-challans along with other relevant documents against the consignment to the authorized Godown in-charges at the unloading points of designated district Jute godowns and get it counter signed after delivery of the allotted consignment. Each truck of the transporter shall have to carry duly issued Consignment Note, E-Way Bill, and Tax Invoices etc in respect of the loaded jute bales during

transportation and subsequently have to hand over the same to the concerned recipient godown in-charges of the designated district jute godown.

- 6) The transport Contractor should send daily report on quantity of jute bales transportation & delivery to the Authority of WBECSC as per the format as will be shared from time to time.
- 7) In the event of any diversion of route from the originally specified route for any reason whatsoever beyond the control of the Transport Contractor, the Transport Contractor shall seek permission from the WBECSC Ltd. Such permission must be obtained in writing, stating therein reasons for such diversion.
- 8) In case of any diversion, as mentioned hereinabove, the distance actually covered along the diverted route shall have to be certified by the concerned Distance Certificate Issuing Authority/District Manager concerned.
- 9) The Transport Contractor shall take all possible precautions to protect the Jute bags to be delivered from any sort of damages during the time of transportation and shall always cover the Jute Bales with tarpaulin sheets in as much as the transport agent shall take all efforts to protect pilferage, if any, during transportation. In this connection transit insurance of full value for the entire jute bags stock during transit are to be done by the Transport Contractor.
- 10) In the event of mechanical disorder arising in the truck while at the loading points or en-route, cost of transshipment if any, shall be borne by the Transport Contractor himself.
- 11) No compensation shall be admissible to the Transport Contractor in respect of the detention of trucks in loading/unloading points or any other place(s) during transit.
- 12) By and large the loaded trucks will be unloaded on the same day in the receiving godown point if it arrives by 01.00 p.m., otherwise will be halted and cleared on the next working day. No unloading at godown points of the concerned destination Districts will take place on Sunday & Public Holidays. However, loading & unloading works may be undertaken if required even on holidays depending upon the exigency and/or departmental instruction.
- 13) The transport contractor should start loading of Jute Bales within 24 hours of completion of schedule jute bales inspection at the respective jute mill point subject to outcome of the jute bales inspection and readiness of the concerned Jute Mill(s) for loading of allotted Jute bag Bales.
- 14) After unloading of consignment of jute bales at district jute godowns, the authorized representative of the transporter shall obtain an acknowledgement from the authorized representative of WBECSC/godown In-charge, as to the quantity and quality of the consignment so received, on the body of the road challans/consignment note, tax invoice etc.

- 15) The transport contractor shall abide by all the instructions issued by the concerned authorities of WBECSC Ltd. and Food & Supplies Department as well, from time to time.
- 16) In case of necessity, the First Party may extend the tenure of Contract period further upto 01 year beyond the stipulated initial period of engagement of 02(two) years as the Management may deem fit and proper.
- 17) In case any interpretation and/or clarification of any clause and/or clauses of this Tender document are required to be made, interpretation given by the Managing Director of WBECSC shall be final and binding upon the parties.
- 18) In case of any dispute and difference arising by and between the parties the same shall be referred to Arbitration which will be subject to the jurisdiction of the Courts at Kolkata only.
- 19) Around 1.50 Lakh bales of Jute bags may have to be transported in a single year (KMS) during the period of engagement subject to the actual allotment issued by the Department of Food & Supplies, Govt. of West Bengal corresponding to the supply plan of Govt. of India. Accordingly selected bidder should be capable of placing at least 50 trucks (at least of 50 bales carrying capacity for each truck) to transport around 2500-3000 bales of jute bags at a time on a given day.

(4) Financial Model and Payment Schedule

- 1) The Transport Contractor shall present his bill in triplicate and B2B format in the prescribed proforma to the WBECSC in physical mode along with following documents:
 - i) Road Challan/ Consignment Note in Original (Transporter Copy) bearing the certification on the same in regard to the receipt of consignment by the designated godown In-charges of the Jute storage godown or representative of WBECSC Ltd. at the unloading points as stated herein.
 - ii) Copy of CRC downloaded from Jute Smart 2.0 Portal and duly e-signed by District Managers of WBECSC Ltd. as CRC Inspector.
 - iii) Copy of the Transport work order issued by the WBECSC for the respective allocation month.
 - iv) Copy of the Distance Certificate issued by concerned RTO/ DCF&S/Executive Engineer (PWD)/ District Engineer Zilla Parishad of the originating or destination district or General Manager (Finance) of WBECSC Ltd or Assistant Engineer (Civil), WBECSC Ltd. or Deputy General Manager (SMT), WBECSC Ltd.
 - v) Copy of the e-invoice as proof regarding uploading of GST component in the concerned GST portal.
 - vi) Copy of the E-Way bill mentioning the jute bales transported quantity should be submitted with their transportation claim bills.
- 2) The Transport Contractor will be paid the admissible transportation charges after deduction of TDS by WBECSC Ltd. tentatively within 01(one) month from the date of receipt of such bill with required documents and necessary certification thereon of respective Authority.
- 3) Payment of transportation charges to the transport contractor will be made on the basis of distance certificate issued by the concerned RTO/ DCF&S/Executive Engineer (PWD)/ District Engineer Zilla Parishad of the originating or destination district or General Manager (Finance) of WBECSC Ltd. or Assistant Engineer (Civil), WBECSC Ltd. or Deputy General Manager (SMT), WBECSC Ltd.
- 4) The Transport Contractor will be paid the transport charge according to the rates to be accepted by the competent authority of the WBECSC Ltd.
- 5) The Authority of WBECSC may implement online billing module for payment of such transportation charges in future if the management deems fit and proper. Then the Selected bidder will have to raise bill through such online module accordingly as per the terms or requirement of such billing module.

(5) Contract Terms and Conditions :

(5.1) Agreement:

The successful bidder shall execute an Agreement in the prescribed form on a non-Judicial stamp paper of value as per law after depositing the Security Deposit Amount, within 07 (seven) days from the date of receipt of the communication of acceptance of the Tender. In the event of failure to execute the agreement, the Earnest Money Deposit shall be forfeited. In addition, the Bidder will be treated as having committed breach of contract and will be liable to pay demurrages to the Corporation for such breach of contract, besides being black listed. Further, WBECSC Ltd reserves the right to collect the consequential loss, if any, sustained by them on account of re-tender, from the bidder and the bidder is bound to pay the same on demand.

The contract will be governed by the laws of India for the time being in force and all legal proceeding arising out of this Tender document shall be subjected to the appropriate and exclusive Jurisdiction of the Courts situated at Kolkata only.

In the event of any dispute or difference of opinion or difficulty arising out this Tender document regarding any stipulation therein or in respect of any matter relating thereto, the same shall be settled between the parties amicably failing which either party will be at liberty to refer the matter to the competent court of law within the jurisdiction of Kolkata for proper adjudication of the matter.

(5.2) Amendment of tender document:

At any time prior to the deadline for submission of bids, the WBECSC Ltd. for any reason, whether at its own initiative or in response to a clarification or **for the interest of the Corporation as the case may be**, requested by a prospective bidder, may modify the bid document by Amendment. Any such communication shall be posted on website and bidders are requested to visit www.wbtenders.gov.in and www.wbecscegovance.com.

(5.3)

- I. The Transport Contractor shall transport allotted/indented Jute bags bales including loading of Jute bags from concerned jute mill points and delivery of the same (including unloading and staking) at designated district Jute godown/delivery points within stipulated time and ensure obtaining proper endorsement & certification on the body of necessary challans/documents by the competent authorities at the designated godown/unloading points.
- II. At the time of loading, transportation & delivery, if there is any shortage/damage detected, that will be promptly sorted out and properly addressed by the Transport Contractor or his authorized representative.
- III. The Managing Director, WBECSC Ltd., also reserves the right to recover any dues from the successful bidder, which is found, on a later date. Accordingly, the bidder is liable to pay such dues to the Corporation immediately on demand.

(5.4) Penalty Provisions :

- a) If a selected transport contractor fails to complete delivery as per work order or stipulated time frame, the Security Deposit will be forfeited. Besides, WBECSC Ltd. shall be entitled to recover consequential loss, if any, sustained by the Corporation from the transport contractor due to the short supply/delivery, irregular supply, untimely supply of Jute Bales, missing of some jute bags from the jute bales, quantity damaged owing to mishandling of Jute stock, non-covering of the same during transportation or any accidental loss, or any reason whatsoever.
- b) In case of non-deposition of Security Deposit within stipulated time or showing unwillingness after selection as transportation contractor, EMD so deposited by the bidder will be forfeited.
- c) Any supply /delivery affected beyond valid indented period will be treated as illegal. Delivery should be completed within **03 days** from the date of lifting of Jute bags from jute mill point for covering up to 300 KMs and within **07 days** beyond 300 KMs. In the event of failure to complete delivery of the bags after lifting from Jute Mills within the aforesaid stipulated period without any reasonable ground, a penalty of Rs. 1000/- (**Rupees One Thousand only**) per day per truck shall be imposed for each day of delayed delivery. The transport contractor should place required number of vehicle/truck at the Jute Mill point for a given day after receiving the work order and start loading of Jute Bales within 24 hours of completion of schedule jute bales inspection at the respective jute mill point subject to outcome of the jute bales inspection and readiness of the concerned Jute Mill(s) for loading of allotted Jute bag Bales. a penalty of Rs. 1000/- (**Rupees One Thousand only**) per day per truck shall

be imposed for each day of delayed lifting. The penalty amount will be adjusted against the claim bill of the concerned transporter in due course.

- d) The Transport Contractor shall not be allowed any transit Loss for transportation and movement of Jute bales and in the event of any shortage either in number of bales or bags or any damage of bags, penalties shall be imposed in the manner stated below.

In the event of any shortage in number of bales or bags, or damage, the Transport Contractor shall be liable to pay a penalty to the tune of 03 (three) times the value of such bale or bag found short or damaged, which will be calculated on the basis of cost of procurement including the incidentals.

(5.5) Dispute Redressal Committee (DRC):

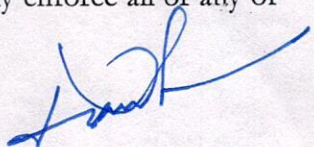
- a) Save and except the specific provisions contained herein above, all disputes and differences arising out of or in any way touching or concerning this Agreement whatsoever (except as to any matter, the decision of which is expressly provided in the Contract) shall be referred to the Dispute Redressal Committee (DRC) constituted for resolving any dispute between the parties.
- b) The Managing Director, WBECSC Ltd., holds the authority to constitute the D.R.C. consisting of three (3) members from the officers not below the rank of General Manager of WBECSC Ltd. to resolve the dispute referred to him in this respect within 30 days of such reference.
- c) Any reference of dispute in respect of any claim(s) of the Transport Contractor under the Contract shall be in writing and made within three (3) months of the date of completion (expiry of the period) of the Contract, or from the date of termination of the Contract, if it is terminated earlier. Where such demand is not made within that period, the claim(s) of the Transport Contractor shall be deemed to have been waived and absolutely barred, and the Corporation shall be discharged and released of all liabilities under this Contract in respect of those claims.
- d) The venue of sitting of the D.R.C. shall be at the Headquarters of the Corporation at Kolkata, and the language shall be English/Bengali.
- e) The decision of the D.R.C., if not satisfactory, that can be challenged before the appropriate Civil Court after observing the provision of Sec. 80 of the Civil Procedure Code, 1908.

JURISDICTION

The Jurisdiction of litigation, if any arises, shall be subjected to the exclusive and appropriate and jurisdiction of the Courts situated at Kolkata only.

(5.6) GENERAL:

- I. It is not binding on the part of the Managing Director, WBECSC Ltd., to accept the lowest tender or any tender and he reserves the right to reject or accept all or any tender fully or partly, without assigning any reason thereof. The Managing Director also reserves the right to accept one or more Bids at L1 rate.
- II. The Managing Director reserves the right to relax or waive or amend any of the tender conditions before last date of submission of tender and to reject the tender if any of the conditions enumerated in the tender conditions are violated.
- III. The Transport Contractor shall have to do **transit insurance of full value** for the entire jute bags stock during transit.
- IV. The bidders should submit documents regarding credential, financial capability and trucks owned by him/ under his disposal, experience in the work of transportation in the appropriate letter head (as applicable) apart from mentioning the same in appendix-4& 6.
- V. The firms/ companies/ proprietorship who have been blacklisted/ a process of blacklisting is going on/ arbitration process is going on in any Govt. Departments/ Agencies/PSUs/Autonomous Bodies, is/ are debarred from participating in the tender process even if they happen to deposit Earnest Money.
- VI. Conditional Tenders shall not be accepted and will be summarily rejected.
- VII. After evaluation of the documentary evidences the decision of West Bengal Essential Commodities Supply Corporation Ltd. on the eligibility of bidder shall be final.
- VIII. WBECSC Ltd. reserves the right to reject any/all tender without assigning any reason thereof and the same should not be questioned, whatsoever.
- IX. Either party shall give to other party immediate information of any change of address and/or contact numbers within 48 (forty eight) hours of any such changes.
- X. Any notice to be served by either party, on the other, shall be sent by Registered Post with Acknowledgement Due or through any recognized Courier Agency at the address mentioned in the Agreement of the respective party hereinabove and shall be deemed to have been received by the addressee within reasonable time of 07 (Seven) days.
- XI. The failure by either party to enforce at any time any one or more of the terms and conditions shall not be deemed to be a waiver of the said terms and conditions and either party shall have the right at any time during the term to subsequently enforce all or any of the said terms and conditions.


Managing Director
W.B.E.C.S.C. Ltd

Appendix-1

Offer

Full name and postal address of the Bidder in addition to post Box No., if any, should be quoted in all communication to this office

Bidder's
Telegraphic Address/Telephone/
Mobile Nos. /FAX No. & E-mail ID

From:

TENDER FORM NO. -----

Dear Sir,

1. In continuation of my/our above tender, I/ we submit herewith the price offer at Appendix – 5 for transportation & delivery of **Jute Bales** as per work order of WBECSC Ltd.
2. I/We agree to abide by the terms and conditions stipulated by the WBECSC Ltd. and also agree to supply the entire ordered quantity at the rates quoted by me/ us as per Appendix-5. The rate quoted and approved by the WBECSC Ltd. in this tender will be valid for 02 (two) years from the date of acceptance of offer, which may be further extended, if deemed necessary by the relevant Authority.
3. I/We have thoroughly examined and understood the eligibility criteria, the instructions to tenderers, terms and conditions of the contract & list of documents to be uploaded and agree to abide by them. I/We offer to work at the rate(s) per 50 bales per KM, inclusive of all expenses, according to the following slabs:-

Sl. No.	Distance from loading point to destination point
1	0 kilometer upto 8 kilometers (From zero kilometer to less than or equal to eight kilometers)
2	Incremental rate per KM above 8 kilometer upto 20 kilometers (Greater than 8 kilometer and less than or equal to 20 kilometers)
3	Incremental rate per KM above 20 kilometer upto 40 kilometers (Greater than 20 kilometer and less than or equal to 40 kilometers)
4	Incremental rate per KM above 40 kilometer upto 60 kilometers (Greater than 40 kilometer and less than or equal to 60 kilometers)
5	Incremental rate per KM above 60 kilometer upto 100 kilometers (Greater than 60 kilometer and less than or equal to 100 kilometers)
6	Incremental rate per KM above 100 kilometer upto 120 kilometers (Greater than 100 kilometer and less than or equal to 120 kilometers)
7.	Incremental rate per KM above 120 kilometer upto 225 kilometers (Greater than 120 kilometer and less than or equal to 225 kilometers)

4. I/We hereby declare that the entries made in the tender and appendices (attached) therein are true, failing which the same may be summarily rejected, at any stage, or time later on.

Yours faithfully

FULL SIGNATURE OF BIDDER

Name (in BLOCK Letters)-----

Contact no.-----

Email I.D.-----

DATED/...../2026

ADDRESS-----

FULL SIGNATURE OF WITNESS

Name (in BLOCK Letters)-----

Contact no.-----

Email I.D. -----

DATED/...../2026

ADDRESS-----

Appendix-2

Questionnaire about Bidder

1. Name of the Firm/Company/Organization _____

2. (i) Full postal registered address of the Firm/Company/Organization _____

Valid Contact No. _____

Email ID:- _____

(ii) Local Address _____

Valid Contact No. _____

3. Name of the authorized person (in BLOCK) _____

Contact No. _____

Email I.D.:- _____

4. GSTIN: _____

5. Whether firm is registered (in case of Partnership firm))

YES

NO

6. Registered under the Companies Act (in case of Company)

YES

NO

7. Whether authorization letter duly authorizing the person to attend the Tender / Negotiation enclosed.

YES

NO

8. The date of commencement of the Firm/ Company/Organization:-...../...../.....

DD / MM / YYYY

9. Whether they have transportation network in West Bengal.

YES

NO

10. Have you enclosed required Earnest Money

YES

NO

11. Whether Blacklisted by WBECSC Ltd. or any Govt. Departments/Agencies/PSUs/Autonomous Bodies, Organization/ Undertaking.

YES

NO

12. Whether all the self declarations as stated under list of documents and eligibility criteria are enclosed herewith.

YES

NO

13. Whether the photo copies of all the documents required, duly self authenticated/ attested by bidder, as stated in page-07&08, are enclosed herewith.

YES

NO

14. Whether, the bidder possess minimum 3 years Experience in transportation job in government project.

YES

NO

15. Whether the Bidder has average annual turnover in transportation job not less than 3 (three) crore/year for last three financial years (2022-23, 2023-24 & 2024-25) having proper UDIN.

YES

NO

16. Whether bidder has uploaded the copy of Financial Statement of last three financial years 2022-23, 2023-24 & 2024-25 duly audited by the competent Chartered Accountant with UDIN.

YES

NO

17. Whether, the bidder has uploaded the copy of Income Tax Return for last 3 financial years (2022-23, 2023-24 & 2024-25) duly self attested.

YES

NO

18. Whether copy of valid GST certificate along with copy of latest GSTR-3B latest return.

YES

NO

19. The selected bidder should be capable of placing at least 50 trucks (at least of 50 bales carrying capacity for each truck) to transport around 2500-3000 bales of jute bags at a time on a given day.

YES

NO

20. Whether the bidder has submitted documentary Evidence i.e. ID Transaction/UTR Number of NEFT/RTGS receipt for deposit of EMD.

YES

NO

20. Whether the Bidder has submitted valid license for Transportation from the competent authority.

YES

NO

Appendix 3

Performance Statement

- a. Financial Statement for Last 3 Financial years (Enclose documents duly authenticated/certified by Chartered Accountant under his seal & signature with UDIN):-

SL. No	Name of Firm/Company/Organization	Financial Year	Turnover in Crores (Rs.)
		2022-23	
		2023-24	
		2024-25	

- b. Name of Bank & its Branch, where you are holding A/c _____
A/c No. _____ IFSC Code:- _____
Contact No. of the Bank:- _____
Balance (Rs) as on/...../2026:- Rs.....
Monthly average balance maintained in the Bank A/c for the last 12 Months:- Rs.....

- c. Auditors' Report:- 2022-23F.Y:-
With UDIN 2023-24F.Y:-
2024-25F.Y:-

- d. Copy of Income Tax Return (given):- 2022-23:- YES/NO
2023-24:- YES/NO
2024-25:- YES/NO

N.B. I) The decision of the Management of W.B.E.C.S.C. Ltd. on assessment of your past performance will be FINAL.

Signature of Bidder-----

Name in BLOCK letters -----

Capacity in which:

Tender is signed -----
(Designation & Seal)

Contact Nos. -----

Email I.D. -----

Appendix- 4

Technical Details

1. Name of the item to be transported:- **Jute Bale.**

SL No.	Tender Terms and Conditions	Complied	Not Complied
1.	Details of Fleet to at least 50 trucks to supply 2500-3000 Jute bales at a time		
2.	Earnest money of Rs. 10,00,000/- furnished by NEFT/ RTGS through online		
3.	Financial Statement of last three Financial Years(2022-23, 2023-24& 2024-25) duly audited.		
4.	Details of experience in transportation work in Govt. / Govt. aided concerns		
5.	All the required Documents as per Page-07&08submitted		
6.	Income Tax Return for financial (2022-23, 2023-24 & 2024-25)		
7.	All the Appendices from 1 to 8 enclosed		

(Assuming Capacity of each truck to carry 50 Jute Bales in one spell) :-

Signature of Bidder-----

Name in BLOCK letters -----

Contact No.

Email I.D.

Capacity in which:
Tender is signed -----
(Designation)

Seal of the Firm/Company/Organization:
.....

Proforma for Commercial Bid

[Please do not mention any rate here, rate needs to be filled online & uploaded in the specified folder only.]

ECSC/JBPro/2026-27/225/25 dated: 12/08/2026

Transportation rate (inclusive of all cost and taxes) for movement of Jute Bales from jute mill points to designated district godown including loading at jute mil point and unloading & Staking at godown/delivery point for 50 bales in one truck will be determined as per following financial model :

The transportation of Jute Bales will be carried out as per the following 07 distance slabs and a bidder to quote for each slab excepting the first one. The transportation charge for the 1st slab (0 k.m. to 08 k.m.) has been fixed to ₹ 20,000/-. The Financial structure and distance slab of this BOQ has been prepared based on the latest Government Notification for transportation charges for new gunny bags from State godown to Rice mills for KMS 2025-26 in West Bengal, issued by Food & Supplies Department vide order No: I/780609/2026 Dated 15.06.2026.

Sl. No.	Distance from loading point to destination point (in K.m)	Rate for transportation of 50 Bales Jute Bags in one truck put to tender	Rate to be quoted by the Bidder for transportation of 50 Bales Jute Bags in one truck
1	From 0 kilometer upto 8 kilometers (From zero kilometer to less than or equal to eight kilometers)	20000/- (Fixed)	20000/- (Fixed)
2	Incremental rate per KM above 8 kilometer upto 20 kilometers (Greater than 8 kilometer and less than or equal to 20 kilometers)	Rs.174 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
3	Incremental rate per KM above 20 kilometer upto 40 kilometers (Greater than 20 kilometer and less than or equal to 40 kilometers)	Rs.156.60 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
4	Incremental rate per KM above 40 kilometer upto 60 kilometers (Greater than 40 kilometer and less than or equal to 60 kilometers)	Rs.113.10 per K.M. per 50 Bales(One truck)	Incremental Rate in Rs./K.M. to be quoted
5	Incremental rate per KM above 60 kilometer upto 100 kilometers (Greater than 60 kilometer and less than or	Rs.95.70 per K.M. per 50 Bales(One truck)	Incremental Rate in Rs./K.M. to be quoted

	equal to 100 kilometers)		
6	Incremental rate per KM above 100 kilometer upto 120 kilometers (Greater than 100 kilometer and less than or equal to 120 kilometers)	Rs.87 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
7.	Incremental rate per KM above 120 kilometer upto 225 kilometers (Greater than 120 kilometer and less than or equal to 225 kilometers)	Rs.34.80 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
Cumulative transportation rate for transporting 50 bales in one truck upto 225 Kms.		Rs. 32,702/-	Rate will be auto calculated

Note:

- (i) *Here the transportation rate quoted by the each bidder for 01 truck (50Bales) upto the distance 225 KM will be calculated and considered for determining the L1 rate for this tender as the 225 KM was found to be the average lead distance in KMS 2024-25.*
- (ii) *The rate quoted for the last slab i.e. 120 KM to 225 KM will be applicable for calculation of transport rate beyond 225 KM for the successful bidder at the time of execution of actual work.*

Signature of Bidder:-

Name in Block Letters:-

Contact Nos:-

Email ID:-

Capacity in which:
Tender is signed
(Designation)

Seal of the Firm/Company/Organization:
.....

Appendix- 6

Format Of Work Experience

Letter Head

No.

Date :

Work Experience Certificate in favour of

S l. N o .	Na me of the cli ent	Nat ure of wor k	Pla ce of wo rk	Prod uct han dled	Agreem ent/ Contra ct/ Work Order No. & Dt.	Total period of contrac t (minim um 03 years)	Financial Year-wise value of work executed under the contract	Financial Year-wise Volume of work handled (in quantity)	Perfor manc e of the contr actor	Remarks
						FY	Value of work executed (in Rs.)			

Signed & Stamped by Competent Authority

**Prescribe format for self declaration in the form of affidavit (1st Class
Judicial Magistrate)**

DECLARATION

**(IN THE FORM OF AFFIDAVIT BY THE DECLARANT SWORN BEFORE 1st
CLASS JUDICIAL MAGISTRATE)**

I/We do hereby state and declare that no case/proceeding/appeal etc. (both Civil and Criminal) is pending against me or in the name of any other Directors/Proprietor/Partners or in the name of the Proprietorship Firm/Company/LLP/Partnership Firm as onbefore Hon'ble High Court, Civil & Criminal Courts or Tribunals or any Other Fora/Forums against the State of West Bengal or any Undertaking.

We further state that the Corporation (WBECSC Ltd.) will in no way be held responsible or be liable for any consequences both Civil and Criminal for the declaration as submitted by us.

**Director
(DIN NO.)**

OR

**Partner
(PARTNER No.)**

OR

**LLP
(DESIGNATED PARTNER IDENTIFICATION NO.)**

Place:- _____

Date:- _____

OR

Proprietor

Appendix- 8

Prescribe proforma for organization/firm/company details

Sl. NO.	Particular	Details given by Bidder	Specimen Signature
1)	Name of the Owner/Partner(s)/ director(s)		
2)	Office address of firm/organization/ company		
3)	contact details address of firm/organization/ company		
4)	Email Id of firm/organization/ company		
5)	Name of authorized representative of firm/organization/ company		
6)	Name of office bearers of the organization/firm/ company		

Signature of Bidder:-

Name in Block Letters:-

Contact Nos:-

Email ID:-

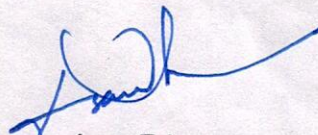
Capacity in which:
Tender is signed
(Designation)

Seal of the Firm/Company/Organization:
.....

DATE and TIME schedule for the**ECSC/JBPro/2026-27/225/25 dated: 12/08/2026**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents by WBECSC Ltd. (online) (Publishing Date)	14/08/2026 at 01:00 P.M.
2	Documents downloading by prospective bidders (Online) (Opening)	14/08/2026 at 01:00 P.M.
3	Date of Pre-bid meeting	21/08/2026 at 03:00 P.M.
4	Closure of online Documents downloading	07/09/2026 at 01:00 P.M.
5	Bid submission starting date (Online)	14/08/2026 at 01:00 P.M.
6	Online Bid submission (both technical & financial) closing date & time	07/09/2026 at 01:00 P.M.
7	Last date of submission of NEFT/RTGS for Earnest Money	07/09/2026 at 01:00 P.M.
8	Opening date for Technical Bid (Online)	09/09/2026 at 01:00 P.M.
9	Date of opening of Financial Bids (Online)	18/09/2026 at 12:00 Noon
10	Date of uploading details of lowest bidder(s) along with his rates (online).	23/09/2026 at 01:00 P.M. (Tentatively)

Thanks, for complying with all the previous pages.



Managing Director
W.B.E.C.S.C. Ltd

AGREEMENT COPY

THIS AGREEMENT is made on this day.....

BETWEEN

WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD., a Government of West Bengal undertaking, having its Head Office at 11-A, Mirza Ghalib Street, Kolkata – 700087, West Bengal hereinafter referred to as “WBECSC Ltd.”, **duly represented by its Managing Director** which expression shall unless it be repugnant to the subject or context or meaning hereof and include its successors-in- interest, executors, administrators and assigns and shall also include an officer not below the rank of General Manager of the FIRST PART

AND

....., being of Proprietorship concern, partnership firm and/or company of the said organization, hereinafter referred to as “Transport Agent” **represented by** **son of** **residing at** which expression shall, unless repugnant to the subject or context of meaning thereof be deemed to include its successors in office, executors, administrators and assigns, of the **SECOND PART,**

AND

WHEREAS WBECSC Ltd. hereby appoints the Transport Agent on the Terms & Conditions herein contained to move the procured jute bales/bags within the district or from one district to another for the KMS and the terms shall take effect from and will be valid up to Payment of transportation charges to the Transport Agent will be made on the basis of distance certificate issued by the RTO/PWD/DCF&S/Executive Engineer/Zilla Parishad of originating and /or terminating Districts or Distance certificates issued by General Manager (Finance), WBECSC Ltd. Assistant Engineer (Civil), WBECSC Ltd. or Deputy General Manager (SMT), WBECSC, on the basis of Google Maps.

- 1) Any word or expression or any capitalized term used in this agreement shall, unless otherwise specifically defined this Agreement, have the same meanings as are respectively assigned to them in the Tender.
- 2) The following documents shall be deemed to form and be read and construed as part of this Agreement and shall be binding on the Bidder:-

- i) Notice Inviting e-tender (e-NIT) being serial No: 01 of the Tender Document;
 - ii) Instruction to Bidders (ITB) being Serial No: 02 of the Tender Document;
 - iii) Project Overview and Scope of Work (Scope of Work) being Serial No:03 of Tender Document;
 - iv) Appendix 01 to 08 being Serial No: 6 to Serial No: 13 of the Tender Document;
 - v) General Conditions of Contract (GCC) being Serial No: 05 of the Tender Document;
 - vi) Bid submitted by the bidder comprising the Technical Proposal and the Financial Proposal;
 - vii) Pre-Bid Meeting held onin respect of clarifications to the queries raised by the bidder (if applicable)
 - viii) Addendum/Corrigendum dated.....issued by WBECSC Ltd.
 - ix) Notification of Award dated bearing No.....issued by WBECSC Ltd. to the Transport Contractor;
 - x) Any other letter or communication exchanged between the WBECSC Ltd. and the Transport Contractor during the Term and Annual Renewal(s), as may be applicable;
- 3) The Transport charges will be paid to Transport Agent according to the rate chart of Schedule of rate for transportation as list annexed (Annexure-I) to this agreement within the stipulated time if the documents are found to be in proper form.
- 4) At the time of loading, Tax Invoice, E-Way Bill will be issued by concerned Jute Mill indicating quantity of Jute Bags handed over to the Transport Agent. The Transport Agent or his authorized representative will issue the Delivery Challan/consignment note mentioning the quantity of Jute Bales received and the condition of the goods at the time of receiving. The Transport Agent will satisfy himself as to quality and quantity of bags/bales of Jute loaded on the truck with reference to the tax invoice and e-way bill before preparation of Road Challan/consignment note.
- 5) The Transport Agent or his authorized representative will then issue proper Road Challan in quadruplicate indicating herein the quantity of Jute Bales loaded in the truck, truck number, name & contact number of Driver, and unloading point.
- 6) The Transport Agent will hand over 03 (three) copies of the Road Challan/consignment note and 02 (Two) copies of tax invoice and e-way bill issued by the Jute Mill to the Driver of the truck after duly receiving by them so as to make him enable handing over two copies of the said Road Challan/consignment note and One copy of the tax invoice and e-way bill to the Godown in-charge of designated jute godown appointed by concerned DCF&S at the time of unloading. One copy of Road Challan/consignment note need to be countersigned by the District Manager, WBECSC Ltd. and to be retained by the Transport Agent or his authorized representative for billing purpose.
- 7) Distance certificate issued by RTO/PWD/DCF&S/Executive Engineer/Zilla Parishad of originating and /or terminating Districts or Distance certificates issued by General Manager (Finance), WBECSC Ltd. or Assistant Engineer (Civil), WBECSC Ltd. or Deputy General Manager (SMT), WBECSC, on

the basis of Google Maps, clearly mentioning distance between loading point and unloading point is to be submitted by the Transport Agent at the time of submission of bills. In case of any diversion of route against any consignment necessary certification regarding admissibility and justification of such diversion need to be obtained from the concerned District Manager(s) involved with such transportation. The District Manager should issue necessary certificate in this regard mentioning proper reason for such diversion in writing.

- 8) The Transport Agent shall take all possible precautions to protect the jute bags from any sort of damages at the time of transportation and shall always cover the jute bags with tarpaulin sheets in as much as the Transport Agent will take all efforts to protect pilferage if any, during transportation.
- 9) In the event of mechanical fault detected in the truck while at the loading points or enroute, cost of alternate transportation, if any, shall be borne by the Transport Agent himself.
- 10) After unloading, the Driver of the truck shall obtain due acknowledgement on the Road Challan/consignment note or other relevant document from the designated godowns in-charge as to the receipt of the consignment.
- 11) A) The Transport Agent will submit his bill in the WBECSC in prescribed format as given in **Annexure-II** along with Consignee Receipt & Certificate (CRC) duly e-signed by the District Manager, WBECSC Ltd. as CRC Inspector, one original copy of relevant Consignment Note, copy of Work Order issued by WBECSC Ltd. distance certificate issued by, RTO/PWD/DCF&S/Executive Engineer/Zilla Parishad of originating and /or terminating Districts or General Manager (Finance), WBECSC Ltd. or Assistant Engineer (Civil), WBECSC Ltd. or Deputy General Manager (SMT), WBECSC, on the basis of Google Maps, Cancelled Cheque , GST upload copy of concern bill and Copy of E-Way Bill of Jute Bales and other relevant document as may be asked for in due course.
B) The Transport Agent shall deliver the Jute Bales to the designated district godowns at the transportation rates accepted by the WBECSC Ltd. In case of transportation of Jute Bales of higher and/or lower quantum, the proportionate transportation rates for carrying & delivering 50 Jute Bales in the truck will be applicable for calculation of admissible charge.
- 12) The Transport Agent will be paid transport bill after deduction of usual TDS under Income Tax, GST and other taxes as the case may be by the WBECSC Ltd, preferably within four weeks from the date of receipt of the bill by the Corporation, provided if the bill so submitted is found in order and subject to satisfactory completion of the work according to the terms and conditions of the tender.

TENURE

- 13) The Agreement shall remain valid upto.....

14) **TERMINATION:**

WBECSC Ltd. may at any point of time during the tenure of the Agreement reserves the right to cancel and /or terminate and /or rescind the contract by giving a prior notice period of **07 (seven)** days assigning the reasons for such termination.

15) **SECURITY DEPOSIT**

The selected Transport Contractor(s) should furnish a **Security Deposit amounting to Rs.75 Lakh (Rupees Seventy Five Lakh only)** in favour of the first party through RTGS/NEFT. The same will bear no interest and will be refunded on successful completion of the work as per agreement clause herein mentioned above.

16) **PENAL PROVISIONS**

- i) In case of non-deposition of Security Deposit by the Transport Agent within 07 days from the date of issuance of engagement letter, their EMD is liable to be forfeited and they are liable to be blacklisted by the Corporation.
- ii) If a selected transport contractor fails to complete delivery as per work order or stipulated time frame, the Security Deposit will be forfeited. Besides, WBECSC Ltd. shall be entitled to recover consequential loss, if any, sustained by the Corporation from the transport contractor due to the short supply/delivery, irregular supply, untimely supply of Jute Bales, missing of some jute bags from the jute bales, quantity damaged owing to mishandling of Jute stock, non-covering of the same during transportation or any accidental loss, or any reason whatsoever.
- iii) In case of non-deposition of Security Deposit within stipulated time or showing unwillingness after selection as transportation contractor, EMD so deposited by the bidder will be forfeited.
- iv) Any supply /delivery affected beyond valid indented period will be treated as illegal. Delivery should be completed within **03 days** from the date of lifting of Jute bags from jute mill point for covering upto 300 KMs and within **07 days** beyond 300 KMs. In the event of failure to complete delivery of the bags after lifting from Jute Mills within the aforesaid stipulated period without any reasonable ground, a penalty of Rs. 1000/- (**Rupees One Thousand only**) per day per truck shall be imposed for each day of delayed delivery. The transport contractor should place required number of vehicle/truck at the Jute Mill point for a given day after receiving the work order and start loading of Jute Bales within 24 hours of completion of schedule jute bales inspection at the respective jute mill point subject to outcome of the jute bales inspection and readiness of the concerned Jute Mill(s) for loading of allotted Jute bag Bales. a penalty of Rs. 1000/- (**Rupees One Thousand only**) per day per truck shall be imposed for each day of delayed lifting. The penalty amount will be adjusted against the claim bill of the concerned transporter in due course.

- v) The Transport Contractor shall not be allowed any transit Loss for transportation and movement of Jute bales and in the event of any shortage either in number of bales or bags or any damage of bags, penalties shall be imposed in the manner stated below.

In the event of any shortage in number of bales or bags, or damage, the Transport Contractor shall be liable to pay a penalty to the tune of 03 (three) times the value of such bale or bag found short or damaged, which will be calculated on the basis of cost of procurement including the incidentals.

vi) The Corporation also reserves the right to Blacklist the selected Transport Agent in such case if such incidence of mismanagement appear to be intentional or due to their carelessness.

- 17) That the rate so quoted by the Transport Agent for the contract period being **02 (Two) years** will remain valid as per the Tender, irrespective of increase /decrease/ fluctuations in market price with regard to incidental costs such as fuel price increase, GST, labour charges, Tax imposed by the Govt. The WBECSC Ltd. will not entertain any complaint regarding escalation incurred / to be incurred with regard to incidental costs by the Second party.
- 18) That the Transport Agent shall indemnify WBECSC Ltd for any loss suffered by the WBECSC Ltd for lack of diligence and non-performance of any act by the Transport Agent thereby causing undue hardship as a result thereto.

19) MISCELLANEOUS:

- (a) Either party shall give to other party immediate information of any change of address and/or contact numbers within 48 (forty eight) hours of any such changes.
- (b) Any notice to be served by either party on the other, shall be sent by Registered Post with Acknowledgement Due or through any recognized Courier Agency at the address mentioned in the Agreement of the respective party hereinabove and shall be deemed to have been served upon the addressee after 7 (seven) days from the date of issue.
- (c) The failure by either party to enforce at any time any one or more of the terms and conditions of this Agreement shall not be deemed to be a waiver of the said terms and conditions and either party shall have the right at any time during the term of this Agreement to subsequently enforce all or any of the said terms and conditions.
- (d) Any amendment or modification to this Agreement or any part thereof shall be made by an instrument in writing and executed by both the parties hereto.
- (e) This Agreement shall be executed in two Originals, one of which shall be kept by the WBECSC Ltd. and the other by the Transport Agent.

20) Dispute Redressal Committee

- (a) In case of any dispute and differences arising by and between the parties the same shall be referred to Managing Director, WBECSC Ltd. for constitution of the Dispute Redressal Committee to resolve the dispute.

- (b) The Managing Director, WBECSC Ltd will constitute a Dispute Redressal Committee within 30 days after receiving of such reference of dispute from either party.
 - (c) This Agreement shall be construed in accordance to the laws of India and all legal proceedings arising out of this Agreement shall be subjected to the exclusive jurisdiction of the Courts at Kolkata only.
- 21) (a) That in the event of any dispute or difference of opinion or difficulty arising out of this Agreement regarding the execution thereof or any stipulation therein or in respect of any matter relating to this Agreement, the same shall be settled between the parties amicably.
- (b) If any dispute arises on aspects not covered by the terms of this Agreement or the rights, duties or liabilities of the parties hereto, such dispute shall be referred to the Managing Director, WBECSC Ltd. as per clause 20(a).
- (c) It is agreed that in the event of such dispute either party hereto may demand in writing that D.R.C. proceedings would commence within 30 days from the date of notice with details of dispute.
- (d) The D.R.C will take up the matter and come to a resolution/decision within three months from its commencement.

22) **JURISDICTION**

This Agreement shall be construed in accordance with the laws of India and all legal proceedings arising out of this Agreement shall be subjected to the exclusive and appropriate jurisdiction of the Courts situated at Kolkata only.

- 23) That neither of the parties shall be liable for any loss or damages for failure to comply with any of the clauses or this Agreement on account of natural calamities and due to **FORCE MAJEURE** conditions like War, Riot, Strike, Flood, Earthquake And Cyclone etc.
- 24) In case of necessity, the parties to this Agreement may re-enter into further agreement for such period not exceeding one year on such terms and conditions as the Management may deem fit and proper and as agreed by and between the parties.
- 25) In case any interpretation and / or clarification of any clause and / or clauses of this Agreement are required to be made, interpretation given by the Managing Director, WBECSC Ltd. shall be final and binding upon the parties.

IN WITNESS WHEREOF the parties hereto have set and subscribed their respective hands and seal on theday.....month andyear first hereinabove written.

SIGNED SEALED AND DELIVERED by the within named **FIRST PARTY** in the presence of:

WITNESS

1. Name :

Occupation:

Address:

2. Name :

Occupation:

Address:

.....
WBECSC Ltd.

SIGNED SEALED AND DELIVERED by the within named **SECOND PARTY** in the presence of:

WITNESS

1. Name :

Occupation:

Address:

2. Name :

Occupation:

Address:

.....
Transport Agent

The transport charges will be paid to Transport Agent according to the rate chart of Schedule- list annexed (Annexure-I) to this agreement within the stipulated time if the documents are found to be in proper form. **Transportation rate (inclusive of all cost and taxes) for movement of Jute Bales from jute mill points to designated district godown including loading at jute mil point and unloading & Staking at godown/delivery point for 50 bales in one truck will be determined as per following financial model:**

(Annexure-I)

Sl. No.	Distance from loading point to destination point (in K.m)	Rate for transportation of 50 Bales Jute Bags in one truck put to tender	Rate to be quoted by the Bidder for transportation of 50 Bales Jute Bags in one truck
1	From 0 kilometer upto 8 kilometers (From zero kilometer to less than or equal to eight kilometers)	20000/- (Fixed)	20000/- (Fixed)
2	Incremental rate per KM above 8 kilometer upto 20 kilometers (Greater than 8 kilometer and less than or equal to 20 kilometers)	Rs.174 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
3	Incremental rate per KM above 20 kilometer upto 40 kilometers (Greater than 20 kilometer and less than or equal to 40 kilometers)	Rs.156.60 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
4	Incremental rate per KM above 40 kilometer upto 60 kilometers (Greater than 40 kilometer and less than or equal to 60 kilometers)	Rs.113.10 per K.M. per 50 Bales(One truck)	Incremental Rate in Rs./K.M. to be quoted
5	Incremental rate per KM above 60 kilometer upto 100 kilometers (Greater than 60 kilometer and less than or equal to 100 kilometers)	Rs.95.70 per K.M. per 50 Bales(One truck)	Incremental Rate in Rs./K.M. to be quoted
6	Incremental rate per KM above 100 kilometer upto 120 kilometers (Greater than 100 kilometer and less than or equal to 120 kilometers)	Rs.87 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
7.	Incremental rate per KM above 120 kilometer upto 225 kilometers (Greater than 120 kilometer and less than or equal to 225 kilometers)	Rs.34.80 per K.M. per 50 Bales (One truck)	Incremental Rate in Rs./K.M. to be quoted
Cumulative transportation rate for transporting 50 bales in one truck upto 225 Kms.		Rs. 32,702/-	Rate will be auto calculated

Note:

(i) Here the transportation rate quoted by the each bidder for 01 truck (50Bales) upto the distance 225 KM will be calculated and considered for determining the L1 rate for this tender as the 225 KM was found to be the average lead distance in KMS 2024-25.

(ii) The rate quoted for the last slab i.e. 120 KM to 225 KM will be applicable for calculation of transport rate beyond 225 KM for the successful bidder at the time of execution of actual work.

Witnessed, signed, sealed and delivered by:-

.....
For and on behalf of the Managing Director
WBECSC Ltd.

.....
For and on behalf of Transport Agent

Annexure-II

BILL FOR TRANSPORTATION OF JUTE BAGS

[TO BE SUBMITTED IN QUADRUPPLICATE TO WBECSC LTD.]

Date:

From: (Name of Jute Mill):

GSTIN NO:

PAN NO:

To: WBECSCLtd, 11-A, Mirza Ghalib Street, Kol. - 87
GSTIN NO: 19AAACW2985M1ZM

ECSC Order No.

Date -

1	2	3	4	5	6	7	8	9	10	11	12
Date	Issue Challan/ Invoice No. & Date	Name of supply Distric t	Lorry No.	Loading Quantity (Bales)	Transpo rter Agent Name	Receipt Quantit y (Bales)	Loading Wt. (ALT)	Receipt Wt. (ALT)	Rate (Rs.)	Amount (Rs.)	Remarks
				TAX CHARGED		CGST					
				TOTAL AMOUNT (RS.)		SGST					

ENCLO.: 1) E-Singed CRC

Total Transportation Charge -

- 2) Consignment Note (in original having unique number)
- 3) Distance Certificate issued by competent Authority as per agreement (in original)
- 4) E-Way bill

**Authorized Signatory
With Seal of Transporter**